

St Cuthbert's Church, Allendale

Minutes of the PCC Meeting

Held: 9th March 2026 at 10am in the Church Hall.

Present: Martin Naylor (chair), Shirley Brown, Alison Atkinson (secretary), Joan Lumley, Anita Jeffries, Kerry Crellin, Gill Percy, Prue Newman, Jan Simmonds arrived at 10:16.

Meeting opened with prayer.

1. *Apologies for Absence*
Chris Welch, June Welch

2. *Minutes of the PCC Meeting held on the 12th March 2026*
The minutes were **approved** as a true record. Proposed by KC, seconded by SB, all agreed, signed by Revd Martin Naylor.

3. *Matters Arising*
 - i) *Pastoral notes for Pew Sheet:* COMPLETE
 - ii) *Train PN to assist at the altar:* PN requires another practice run; date in the diary. **MN**
 - iii) *Review slope to Church Hall:* is possible to reduce the steepness. **PN** to provide a quote.
 - iv) *Hall redecoration snagging list:* PN has produced a list. From meeting, need to add a high rise toilet to one of the cubicles and LED lighting. List to be combined with CW's list and with estimated costs. **PN and CW.**
 - v) *Organise Geoff Chaytor's second bench blessing:* Waiting for the family to confirm a date. **MN** progressing.
 - vi) *Alternating Midnight Mass to be discussed at next Worship & Planning Group meeting* - group determined that it should stay at Ninebanks. The PCC are not happy with the decision and to be discussed at the next PCC meeting when JW is in attendance.. **AA**
 - vii) *Writing letter to invite baptised children to next Christingle Service* - IN PROGRESS
 - viii) *Update Environment policy* - COMPLETE
 - ix) *Other suppliers of pellets* - **CW** to update at next PCC meeting.
 - x) *Implication of turning boiler off for longer period during summer* - **CW** to update at next PCC meeting.
 - xi) *Data protection update from Diocese* - COMPLETE
 - xii) *Questions for Whitley Chapel meeting* - COMPLETE
 - xiii) *Mission Action Planning next meeting date* - still to be arranged - **MN**
 - xiv) *Eco Church next meeting date* - 7th May 2026. To be held every 6 months.
 - xv) *Lent groups in the Allen Valleys* - COMPLETE
 - xvi) *List of members in benefice groups* - COMPLETE

4. *Treasurer's Report*
Report included in documents for meeting.
Approved setting up a restricted fund for hall refurbishment. **Approved** moving income from hall letting in 2024 into this fund. Future years transfers will be discussed and approved at PCC.

5. *Important items to discuss*
 - i) Rector signed annual Accounts.
 - ii) PCC updated on introductory social meeting with Whitley Chapel. Allendale with Whitfield and Ninebanks lay reps met with Whitley Chapel lay reps, Revd Martin Naylor and Revd Andrew Patterson on the 5th March 2026 in Allendale. It was a positive meeting getting to know each other. Notes of the informal meeting were kindly taken by Ruth from Whitley Chapel and have been circulated to PCC members. Whitley Chapel and our benefice wardens will meet again after they have discussed the proposal with Archdeacon Catherine.

6. *Standing items*
 - i) Church Warden's report: see report included in documents for meeting.
 - ii) General Maintenance: see report included in documents for meeting. Thanks were given to Jim Brown for all of the work he does.
 - iii) Health & Safety: nothing to report.
 - iv) Safeguarding: see report included in documents for meeting. On the 2nd February 2026, a majority of PCC members voted in favour of registering with Thirty One Eight as the new DBS provider. Those members who need their DBS renewing will now go through the new provider.
 - v) Policies: - Environment Policy: SB proposed, KC seconded **all approved**. Equal Opportunity Policy - **all approved**. Proposed KC, seconded JS. Social Media: proposed SB, seconded AJ - **all approved**.
 - vi) Training: no change

7. *Benefice groups*
 - i) Worship & Planning Group: **Agreed** to continue the 9:30 and 11am sung services on Easter Sunday and Christmas Day. PCC agreed to have an evening Ash Wednesday service next year.
 - ii) Mission Action Planning: *nothing to report*

8. *Church activities*
 - i) Music and Choir: JW wrote a report - see attached. The Choir Project to be discussed at the next meeting - **JW**. Suggest a community concert be scheduled for the end of June.
 - ii) Eco Church: see report attached to minutes.
 - iii) Pastoral Group: nothing to report.
 - iv) Prayer Group: - nothing to report
 - v) Craft Group: - see attached document
 - vi) Friendship Group: nothing to report.
 - vii) Coffee Morning: nothing to report

9. *External groups*
 - i) Deanery Synod: date of next Deanery Synod meeting to be confirmed. Thanks to Ros Ronaldson for volunteering to be the Deanery Development Group Lay Representative. RR has signed us up for Rural Churches for Everyone and will make some recommendations. **All agreed** for Tony Willis to manage the social value calculator. JW has volunteered to be a Deanery Synod Rep.

- ii) AVCT Reports: see report attached to document.
- 10. *Quinquennial update* - see report included in documents for meeting.
- 11. *Fundraising and Stewardship Update*
- 12. *Correspondence*
None
- 13. *Any Other Business*
 - i) Annual Parish Council Meeting 12th March - should we be represented? **MN** hopes to represent the church.
 - ii) Allendale Parish Council Meeting March agenda item 5 - Lychgate - do we know what this is about? Nobody knew; waiting to see the minutes.
 - iii) Propose a monthly drop in for RNID in the Church Hall - **all approved**.
 - iv) Battery lighted candles have been purchased by PN to be put on the memorial and prayer tables for people to put on when they want to light a candle. Church closers to turn off.

Meeting ended with the Grace.

*Next PCC meeting will be the APCM and is scheduled to be held: **29th March 2026*** following the morning service. (KC + GP give apologies)

Proposed future meeting dates:

27th April 2026

13th July 2026

14th September 2026

9th November 2026